



First International Symposium on Trustworthy Autonomous Systems

Accessibility Guidance

Making a conference accessible is an ongoing process and requires an open communication channel to support reactivity and proactivity in accessibility.

Below, we highlight some key principles and guidance points on making our conference experience more inclusive, supportive, and accessible. By no means, this is not an exhaustive list of guiding points.

Please bear in mind that accessibility needs come in different forms. They do not involve just needs regarding People with Reduced Mobility (PRMs) or with sensory impairment but also, they include needs that are hidden. For that reason, providing proactive key information about accessibility can reduce the need from people with hidden disabilities to disclose this information to us.

The Symposium and its participants need to follow the EDI principles as set in our TAS Hub Code of Conduct (available here: <https://tas.ac.uk/wp-content/uploads/2022/11/Code-of-Conduct-Web-version.pdf>)

EDI awareness and support focus on:

- Expected behaviour
 - Unacceptable Behaviour
 - How to report
1. **It is expected** that you refrain from strong language and expressions that can discriminate or harass others.
 2. **It is expected** that you think and reflect before you speak to avoid misunderstandings and demonstrate consideration and respect to others.
 3. **It is expected** that you ask for help (e.g. from an Ally as explained in the Code of Conduct) if you are unsure and/or observe hurtful behaviour.
 4. **It is expected** that no bullying, abuse, harassment-oriented behaviour will be accepted.
 5. **It is expected** that you are aware how to report such behaviours through the TAS Hub Allies (please see Code of Conduct - link above) and/or through email to edi@tas.ac.uk and that all correspondence is treated with confidence.

Accessible routes/pathways within the venue(s) are provided through the website <https://symposium.tas.ac.uk/attend/venue-information/>. Accessibility maps are going to be

available at the venue, and on the days of the symposium - these will be available through the registration desk and Student Volunteers (SVs), who will be wearing yellow lanyards.

Both James Watt Centre I and II are connected, and they are on the same level with no need to use lifts and stairs. The walk to the National Robotarium is around 10 minutes from JWC and is accessible to people in wheelchairs.

'Quiet' rooms in case you need to isolate yourselves at some point for various reasons (e.g., health related such as doing an injection or else e.g., breast-feeding and nursing) are also available on the venue and near the presentations room - 'Quiet' rooms will be signposted.

In James Watt Centre there are catering facilities should you need water or extra snacks at any point - signposting will be available on the spot during the symposium.

James Watt Centre is fitted with a Sennheiser infrared hearing support system. If your hearing aid(s) do not support IR mode/pickup, please let the registration team or Student Volunteers know so we can supply you with a device. Automated captions will be available for the presentations in the JWC Auditorium.

We will be using Slido (www.slido.com) for questions during the paper presentations and panel sessions. The joining code will be provided on the day.

After the Symposium

If you were a presenter, consider making your poster and/or slides available for others either upon request (e.g., mentioning this during your presentation and sending them by email) or uploading them online and publicly sharing them on your website or networking platforms such as Twitter and LinkedIn.